

draft

Downtown Providence District Management Authority

Board of Directors meeting minutes

Thursday, June 18, 2009 8:30 a.m.

1. Roll Call

Director Gagliardi called the meeting to order at 8:30 a.m.

Directors present: Joseph DiBattista, Robert Gagliardi, Richard Galvin, Evan Granoff, Susan LaPidus, John MacIver and Christopher Placco.

Ex-Officio Members present: Alan Chille and Alix Ogden.

Others present: Dan Baudouin, Executive Director of the Providence Foundation; Joelle Crane, Program Director of the Providence Foundation; Steve Gibson, President of Urban Place Consulting; Frank LaTorre, DID Director of Public Space; Frank Zammarelli, Operations Manager of Block-by-Block; Rosemarie Durette, DID Accounting Manager/Office Administrator; William Bombard, City Engineer for the City of Providence.

2. City of Providence Update

Alix Ogden and William Bombard were in attendance to give the Board an update on City projects.

\$12-\$15 million will be spent on paving work through the City. The

Downtown will have some of its worst roads paved as part of the spending.

The City Council's 15 wards will get \$2 million to split amongst them. It was suggested that the DID meet with the Councilors representing the Downtown for matching funds to continue sidewalk brick repair. A committee has been form to review the planning and permitting process. They are currently looking at best practices in other cities to see if they can be replicated here.

The hurricane barrier has been recertified. This means that the Downtown area will not be added to the new FEMA flood maps.

3. Approval on the minutes of the May 21, 2009 Board meeting

Director DiBattista motioned to approve the minutes from the May 21, 2009 board meeting. Director LaPidus seconded the motion, and a roll call vote was held as follows:

Director DiBattista yes

Director Gagliardi yes

Director Galvin yes

Director Granoff yes

Director LaPidus yes

Director Macliver yes

Director Placco yes

Therefore the motion passed.

4. Financial Report

Monthly Financial Reports

Steve Gibson presented the financials for May 2009. The Statement of Financial Position shows the DID to be in a comfortable cash position with adequate funds to pay monthly expenses and maintain a reserve.

The Statement of Operations shows a solid revenue position and overall expenditures below budget.

Director Placco motioned to accept the May 2009 financials as presented. Director Granoff seconded the motion, and a roll call vote was held as follows:

Director DiBattista yes

Director Gagliardi yes

Director Galvin yes

Director Granoff yes

Director LaPidus yes

Director MacIver yes

Director Placco yes

Therefore the motion passed.

5. New Urban Place Consulting Contract

A discussion was held regarding the renewal of the Urban Place Consulting contract for one more year.

Director DiBattista motioned to renew the contract. Director LaPidus seconded the motion and a roll call vote was held as follows

Director DiBattista yes

Director Gagliardi yes

Director Galvin yes

Director Granoff yes

Director LaPidus yes

Director Macliver yes

Director Placco yes

Therefore the motion passed.

6. Report for Urban Place Consulting & Director of Public Space

Frank LaTorre updated the Board on the projects he is working on:

All the hanging flower baskets are in place and the majority of planters and planting areas have been completed. Everything looks great and we are getting a lot of positive feedback from the community.

RIDOT plans, regarding the sidewalk repair project, have passed the State's historic preservation committee. They are now back at RIODT to go out to bid. The goal is still to have most of the work completed in 2009.

The street name signs are almost complete. Approximately 40 signs still need to be put in place.

The HRP, working with state legislator and the Providence City Council, had bills presented to the respective branches of government. The bills at the state are regarding under age drinking and a pilot program for staggered closing hours. At the City level, the bills pertain to public drinking and bouncer training and licensing. Frank will keep everyone informed as these bills progress.

RIPTA would like the DID to partner with them to replace the trash

receptacle in the Burnside and Biltmore Parks. The receptacles will be replaced with solar trash compactors and recyclable containers. RIPTA has suggested an 80/20 split. Cost to the DID will be approximately \$7,000. Further meetings will be held to discuss the partnership

7. Marketing Report

Joelle Kanter updated the Board on the projects that she has been working on:

A Downtown Living Tour has been scheduled for June 27, 2009. The tour will included several properties within Downtown and the surrounding area. The tour will also highlight the advantages and amenities of living here.

The DID newsletters have been mailed.

8. Report from Block- By- Block

Frank Zammarelli went over the statistics for the month of May.

There has been an increase in graffiti. Most of them were small and taken down easily.

The major focus has been landscaping: finishing up the plantings, watering, mulching and weed abatement.

The new Segway has arrived from Block by Block. This will be use in conjunction with the one already in use.

Four new bikes were delivered for use by the Safety Team.

All DID equipment has been painted yellow and now carry the DID logo.

9. Review of Draft 2009-2010 DID Program of Work.

Dan Baudouin presented the Program of Work that the DID will use as a guideline for the next fiscal year. The program contains eight initiatives, some practices that are already in place and others where the DID could explore new areas.

A copy of the draft was given to each Board member. It was requested that they review so that there can be a formal endorsement of the program at next month's Board meeting.

10. Other Business

Director Granoff presented the recommendations of the nominating committee for new officers in the next year. It was their recommendation that the Officers who are in place new serve another one year term. The Officers are:

Chair: Robert Gagliardi

Vice-Chair: Richard Lappin

Secretary: John Macliver

Treasurer: Christopher Placco

Director Granoff motioned to accept the Officers. Director DiBattista seconded the motion and a roll call vote was held as follows

Director DiBattista yes

Director Gagliardi yes

Director Galvin yes

Director Granoff yes

Director LaPidus yes

Director MacIver yes

Director Placco yes

Therefore the motion passed.

11. Adjournment

Director Gagliardi adjourned the meeting at 9.56a.m.

Respectfully submitted,

Rosemarie Durette

Accounting Manager/Office Administrator